

MILTON PUBLIC LIBRARY TRUSTEE MINUTES
NOVEMBER 8, 2011

Call to order

The meeting was called to order at 6:37 PM

Attendance

Jennifer Dooley, Heidi Cava, Jeanette Cavanaugh, Gail Wixson, Tracey Hempstead, Emily Williams

The board needed to reorganize to fill the Secretary position left vacant by Elizabeth Howell's resignation and also fill the currently vacant Vice Chair position.

Gail nominated Tracey to be the new trustee board secretary; Jeanette seconded. All in favor; none opposed. Tracey will be the new secretary.

Tracey nominated Gail to be the trustee board vice chair; Jeanette seconded. All in favor; none opposed. Gail will be the vice chair.

Public forum

No public forum

Friends of the Library report

Emily reported some of the Friends had gone to Lebanon, NH to look at a 2006 van for possible purchase as a bookmobile replacement for "Millie". Per maintenance records, the van had past possible electrical issues. Rewiring was done in September, 2010; this sent out a big red flag to the Friends. Shelly will address the issue with the seller. There are 117,000 miles on the van, asking price \$14,500 firm. Emily reported the van was in good shape, rode well, and has new tires. It appears there are 57,000 new miles on the van since the electrical system was replaced. Another flag. The 2003 van also for sale was not really looked at as its asking price was \$2000 less. Emily did not know the mileage on the 2003 van. The question was brought up how often does the dealer take in new vans?

Emily proposed if we don't buy the 2006 van, could we share bookmobiling with another town? Franklin County/Grand Isle? Colchester? Would the Rotary Club possibly make a donation toward the purchase of a van?

The Friends visited Dave Derner on Nov. 5th to see the progress on the Giving Tree. It was agreed that the tree trunk should taper. Shelly picked up the wooden leaves from Chrissy and they will be repainted. The tree hanging will tilt away slightly from the wall in the library. Delivery date unknown.

Minutes from October meeting

Gail made a motion to accept the minutes as written; Jeanette seconded. All in favor; none opposed. Minutes accepted.

Director's report

The KOHA migration is done. Heidi gave a brief synopsis of what KOHA is. There are a few technical issues which are being worked on. The migration went smoothly and the library staff is taking to it well.

The board reviewed the five entries in the logo contest. The top vote getter will be asked to submit a larger, color version.

Calendars featuring libraries from around the state have arrived and are on sale for \$15 to benefit the Friends of the Library.

Heidi attended an Access to Justice conference. She was one of 10 chosen from around the state to attend. She found the conference on legal issues to be very helpful.

The Milton Public Library recently hosted the Chittenden County Librarians Meeting. We got positive feedback on our new facility. Trustees from the Deborah Rawson Library in Jericho/Underhill visited our space to meet with Heidi, Kathy, and Jen to talk about renovation/addition strategies. They are just starting the process for themselves.

Heidi attended town department heads meetings. She is continuing to explore the possibility of sharing digital resources with our schools.

Heidi was inducted into the Milton/Colchester Rotary Club.

Treasurer's report

The money from the sale of bookmobile "Millie" has been located. The checking account has been balanced. Book replacement money and interest earned has been added.

Gail made a motion to accept the treasurer's report; Jeanette seconded. All in favor; none opposed. Treasurer's report accepted.

Old business

A contact list was passed out and corrections were made. There was a discussion of whether the trustees wanted the public to have their home/cell phone numbers and email addresses. Each trustee had her own input.

Town Clerk John Cushing reviewed the proposed trustee bylaws. He thought they looked okay. The trustees were given a copy and asked to review them by the next meeting in November.

New business

The Milton Selectboard has accepted the resignation of trustee Elizabeth Howell. The vacancy will be posted by the Selectboard on November 9, 2011. The Selectboard will fill the position.

Executive session

The trustees went into executive session to discuss personnel issues from 7:55-8:30 PM.

Upcoming meetings scheduled

The next meeting was scheduled for Tuesday, December 6, 2011. A January 3, 2012 meeting was also scheduled.

Adjournment

Gail made a motion to adjourn at 8:35 PM; Jeanette seconded. All in favor; none opposed. Meeting adjourned.