

**MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MARCH 7, 2017 MEETING
MINUTES**

Present: Tom Frank; Kathy Dulac; Meghan Bellavance; Veronica Valz; Gail Wixson; Tracey Hempstead; Jennifer Dooley

Call to Order: The meeting was called to order at 6:04 PM.

Agenda Adjustments: None

Public Forum: None

Approval of Minutes: Frank made a motion to accept the minutes of the February 7, 2017 meeting as written; Wixson seconded. All in favor; none opposed. Motion passed.

Friends Report: None

Director's Report: On file at library

Highlights:

Library stats are down from the same time period last year; may be due to the lateness of school vacation.

Adult programming stats: 22 programs with 209 attendees.

Juvenile/Young Adult programs: 26 programs with 342 attendees.

Beginning to think about summer programming-due for the recreation dept guide by end of March.

Small bake sale being held on voting day to support Friends of the Library.

Volunteer brunch to be held March 18th.

Bellavance is doing scheduling and creating purchasing lists in advance of her departure at the end of March.

Dulac continues working with the Promise Community Grant.

VT summer reading program meeting will be held in the library.

Bellavance is getting quotes for possible new router in the meeting room as service has been spotty.

Dooley asked to sign off of expenditure for Green Mountain Library Consortium.

Bellavance will continue to work two days/week until the end of March.

A new aide is needed to cover every other Saturday and two nights/week.

Purchase Order Review: P.O. # 51874-51890, from Feb 9th to Mar 7th, reviewed and signed off by trustees.

Treasurer's Report: Valz deposited accumulated funds.

Old Business-Personnel: Previously discussed.

New Business: Wixson made a motion to appoint Dulac interim director from the end of March until a new director is on board; Hempstead seconded. All in favor; none opposed. Motion passed.

Executive Session: Frank made a motion to go into Executive Session to discuss resumes submitted for the director position; Valz seconded. All in favor; none opposed. Board went into Executive Session at 6:45 PM. Frank made a motion that the Board come out of Executive Session; Wixson seconded. All in favor; none opposed. The Board came out of Executive Session at 7:38 PM. As a result of the Executive Session, Dooley will contact prospective candidates to set up interviews.

Next Meeting: The next meeting will be held April 4, 2017 at the Milton Public Library at 6:00 PM.

Adjournment: Wixson made a motion to adjourn; Frank seconded. All in favor; none opposed. Motion passed. Meeting adjourned at 7:45 PM.