

**MILTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MINUTES**  
**APRIL 5, 2016**

**Present:** Kathy Dulac; Meghan Bellavance; Shelly Hitchcox; Tracey Hempstead; Jennifer Dooley; Tom Frank; and Gail Wixson.

**Absent:** Veronica Valz

**Call to order:** The meeting was called to order at 6:04 PM.

**Agenda adjustments:** Board re-organization  
Dooley nominated Valz to remain as Treasurer; Frank seconded. All in favor; none opposed. Valz will remain Board Treasurer.

Dooley nominated Hempstead to remain as Secretary; Hempstead seconded. All in favor; none opposed. Hempstead will remain Board Secretary.

Dooley nominated Wixson to remain as Vice Chair; Hempstead seconded. All in favor; none opposed. Wixson will remain Board Vice Chair.

Frank nominated Dooley to remain as Chair; Hempstead seconded. All in favor; none opposed. Dooley will remain Board Chair.

**Public forum:** None

**Approval of Minutes:** Frank made a motion to accept the minutes of the March 1, 2016 meeting as written; Dooley seconded. All in favor; none opposed. Motion passed.

**Friends of the Library report:** Hitchcox reported the Friends are looking for someone to sell used books online; Dooley volunteered.

**Director's report:** On file at library.

Highlights:

Stats are up over the same time last year.

Bellavance has confirmed that the bookmobile will be at the Farmers' Market this summer.

The library has been receiving positive press recently.

There were 22 adult programs in March with 144 attendees. The book club discussion postponed until April 7<sup>th</sup>.

The Essential Oils program was well received.

Staff is gearing up for the summer programs.

UVM Extension Service will be presenting three programs this summer.

Dulac reported there were 44 children's programs with 602 attendees in March.

Voting for DCF books will take place in April.

The library is thinking about getting summer program brochures professionally printed.

The air quality report with good news, though the temperature and air quality were below state standards. A copy of the report is at the front desk should the public be interested. The library spending is at 72% and should at 75%.

The library should realize significant savings in postage due to the new interlibrary loan service.

Saving should also be realized when Saturday hours are cut during the summer; from machinery and equipment and travel.

Bellavance attended the Arrowhead Senior meeting on March 17<sup>th</sup>. She highlighted new activities at the library. Cathedral Square is building across Bombardier Rd and their promo mentions that the housing is within walking distance of the library. Staff is brainstorming ways to promote offerings to our growing senior population.

**Purchase orders review:** POs# 51726-51743 were reviewed by the Board and signed off.

**Treasurer's report:** Bellavance reported on behalf of Valz that money had been deposited for material replacement.

**Old business:** Update on potential library hour reductions due to FY 2017 budget.

**New business:** None

**Next meeting:** The next regularly scheduled meeting will be Tuesday, May 3, 2016 in the library's meeting room at 6:00 PM.

**Adjournment:** Wixson made a motion to adjourn; Frank seconded. All in favor; none opposed. Motion passed. Meeting was adjourned at 7:20 PM.