

MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
AUGUST 11, 2015 MINUTES
DRAFT

Present: Kathy Dulac; Jennifer Dooley; Veronica Valz; Meghan Bellavance; Gail Wixson; Tracey Hempstead; Tom Frank

Call to order: The meeting was called to order at 6:04 PM.

Agenda adjustments: None

Public forum: None

Approval of minutes: Frank made a motion to accept the minutes of the June 2, 2015 meeting as written; Hempstead seconded. All in favor, none opposed. Motion passed.

Friends of the Library report: Dooley reported that the Friends are gearing up for the annual basket raffle and bake sale.

Director's report: On file at library.

Highlights:

Library had 357 summer programs which exceeded its goal of 350.

Gardening program was a big success, grades 1-5 with teen volunteers.

Summer lunch program big success.

Library has recently started an older teen/adult gaming night; another hit.

Bellavance is planning a program to preview some programs being offered by the Milton Rec Cmte.

Bellavance and Dulac wrote a grant to cover material and people to run a Maker Space Program—getting tech info into crafts.

Library has spent 93% of FY2015 budget.

Budget outline is due Oct 7th.

One aide gave notice. Her last day will be Aug 29th. Position will be posted for every Thursday, every other Saturday.

Mary Beth Peterson will represent the library at the Activities Fair on Sept 8th.

Bellavance subscribed to an alternative Zinio model.

Purchase orders were discussed. As a result, Frank made a motion to review prior month's purchase orders, trustee sign-off, and add results to Trustee minutes; Hempstead seconded. All in favor; none opposed. Motion passed.

Purchase orders #51590-51618, July 1-31, 2015, were reviewed and signed off by trustees.

Treasurer's report: Valz reported she had turned over the books to Bellavance to be given to auditors for review. Reported money comes out of library fund every month to pay for copier lease.

Old business: None

New business: None

Next meeting: The next regularly scheduled meeting of the Trustees will be Tuesday, September 1, 2015 at 6:00 PM in the library meeting room.

Adjournment: Wixson made a motion to adjourn; Frank seconded. All in favor; none opposed. Meeting adjourned at 7:49 PM.