

Milton Public Library

Board of Trustee Meeting Minutes

Milton Library – January 11, 2023

Present: Lisa Barron – Chair, Tracey Hughes – Vice-Chair, Beth Bouchard – Treasurer, Ela Dupont – Secretary, Mike Thompson - member at large, Matthew Davis – Director. Public: Lorraine Kelm, Lauren Blume

Call to Order: The meeting was called to order at 6:05 p.m.

Agenda Adjustments: Approval of payables was added to the agenda.

Public Forum: There were no comments from the public.

Approval of December 20, 2022 Minutes: Tracey Hughes motioned to accept library minutes from November 9, 2022 as written. Beth Bouchard seconded. None opposed. Motion carried.

Approval of Payables: Review and approval of payables from 10/19/22 to 1/11/23 was completed by all members of the board of trustees.

Friend's Report: A friends meeting will be held Wednesday 1/18/23 from 7-8 p.m. Focus will be on the chili/chowder/soup cook off, date TBD to align with town winter festival. Town meeting day bake sale to be planned.

Staff Feedback: Appreciation expressed by staff for the holiday gift from the Board of Trustees. A hope was expressed that staff meetings would be regularly scheduled by the director. Matthew Davis plans to more regularly schedule staff meeting dates at the end of staff meetings being held.

Director's Report: Matthew reviewed circulation and budget numbers. The MCFC playgroup will increase their use of the room for playgroup to 2 days a week beginning 1/23/23. Traveling storyteller 12/2/22 and Happy noon day celebration 12/30/22 were very successful. Chris Taylor will host meet your representative in Library Community Room four times in 2023 for multiple government representatives for the Town of Milton. The first meet your representative event is 1/14/23. Town annual report is due 1/18/23 and this is being finalized by Matthew Davis. 1/18/23 MPL director plans to attend Milton historical society meeting to collaborate. A vintage video games event is in planning process. Kathy is working on summer programming for the library, including a potential stories around the world theme with a different story/craft every week representing a different country. Lorraine is working on creating a family film section. Library staff are working to create a parenting section near the children's section. Default user account review continues. A community member-led youth book club is starting in February.

Treasurer's Report: Beth Bouchard reported on accounts at TD Bank.

Discussion of 501c3 planning: Lisa Barron applied for an EIN and is working on the process for the board to become a 501c3, including speaking to legal counsel. Matthew Davis to follow up with Don Turner, town manager, to ask him to consult with counsel based on Lisa Barron's conversation with counsel.

New Business for Next Agenda: None noted.

Next meetings: February 8, 2023, and March 8, 2023.

Adjournment: Ela Dupont motioned to adjourn. Mike Thompson seconded. All in favor. Motion passed.
Meeting adjourned at 7:19 p.m.

Minutes submitted by Secretary Ela Dupont.