

**MILTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**JANUARY 4, 2016 MINUTES**  
**DRAFT**

**Present:** Gail Wixson, Tom Frank, Jennifer Dooley, Veronica Valz, Tracey Hempstead, Shelly Hitchcox, Kathy Dulac, Meghan Bellavance

**Call to order:** The meeting was called to order at 6:10 PM.

**Agenda adjustments:** None

**Public forum:** None

**Approval of minutes:** Wixson made a motion to accept the minutes of the December 1, 2015 meeting as written; Frank seconded. All in favor; none opposed. Motion passed.

**Friends of the Library report:** Hitchcox reported that the annual basket raffle went very well again this year. Having a table inside the annual craft fair held at the high school was a good set up. Monetary donations were made before Christmas. The chili fest will be held in February.

**Director's report:** On file at library

Highlights:

17 adult programs were held in December with 106 adults attending.

The coloring club for adults was well attended as was the chocolate workshop.

Upcoming programs have been filling up quickly. A watercolor program is in the future.

Dulac reported 29 programs were held with 431 children attending. The Polar Express, Happy Noonday and traveling storyteller programs were big hits.

Coming up: Dad's Derby and E-Textile workshops.

The issue with the printing contract continues. Staff is aware and keeping track of color printing.

Bellavance discussed the budget/line item report, where we are now.

There is a 0% increase overall in town. Health insurance costs increased. Library's budget will have to be reduced. Much discussion followed.

As a result of the budget discussion, Valz made a motion to go back to the Selectboard to re-negotiate the library's budget; Hempstead seconded. All in favor; none opposed.

Dooley will contact the Town Manager prior to the next Selectboard meeting.

The Selectboard will meet on January 12<sup>th</sup>. A budget social will be held January 16<sup>th</sup> from 9-11:30. The Selectboard will finalize the budget on January 18<sup>th</sup>.

Bellavance submitted the Library's annual report to the Town.

VT Dept of Libraries is seeking all towns' resolutions whereby the towns adopted the libraries as municipal entities.

Inter-library loan courier system will launch later this month.

Purchase orders #51665-51685 were reviewed and approved by the Board.

**Treasurer's report:** Valz reported she will be making a deposit later this month.

**Old business:** FY '17 budget. See above.

**New business:** None

**Next meeting:** The next meeting will be held Tuesday, February 2, 2015 at the Library.

**Adjournment:** Wixson made a motion to adjourn; Frank seconded. All in favor; none opposed. Motion passed. Meeting adjourned at 7:58 PM.