

MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
MARCH 1, 2016

Present: Tracey Hempstead, Meghan Bellavance, Gail Wixson, Jennifer Dooley, Veronica Valz, Tom Frank, Kathy Dulac

Call to order: The meeting was called to order at 6:11 PM.

Agenda adjustments: None

Public forum: None

Approval of minutes: Valz made a motion to accept the minutes of the February 2, 2016 meeting as written; Frank seconded. All in favor; none opposed. Motion passed.

Friends of the Library report: Bellavance reported on behalf of the Friends that the chili cook-off netted about \$240 and the Election Day bake sale made \$430+. Attendance at the chili cook-off was up even with Winterfest being postponed. The Friends are already looking forward to a November election day bake sale.

Director's report: On file at the library.

Highlights:

- Stats are up over the same period last year.
- Library saw a 21.7% increase in the door count over last year.
- Hosted 24 adult programs with 248 in attendance.
- Hosted 37 children's programs with 667 in attendance.
- Fancy Nancy program had 90 in attendance including children, parents and volunteers.
- Dulac has spoken to 10 classes about the DCF books.
- Upcoming programs include Ukrainian Easter eggs; Stars Wars; seed starting and a jewelry workshop.
- One-on-one computer sessions are booked out until mid-April.
- The summer reading program is shaping up. The theme is "On your mark, get set, read!"
- Library has spent out 64% of its budget.
- Bellavance is beginning the process of purchasing new computers and looking at the possibility of putting the public computers on a separate network than the staff computers.
- Inventory continues.
- ILL courier system working smoothly.
- Bellavance reported the Town Manager discussed the Federal Labor and Standards Acts with her concerning comp time being earned.
- Air quality in the library will be tested.
- Volunteer appreciation brunch will be Saturday, April 2nd.

Review purchase orders for February 2016: Purchase orders #51702-51725 were reviewed by the Board and signed off.

Treasurer's report: Valz reported she had made recent deposits for material replacement.

Old business: None

New business: None

Next meeting: The next meeting of the Trustees will be held Tuesday, April 5, 2016 at 6:00 PM in the library meeting room.

Adjournment: Wixson made a motion to adjourn; Hempstead seconded. All in favor; none opposed. Motion passed. Meeting was adjourned at 7:09 PM.