

MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MAY 3, 2016 MEETING MINUTES

Present: Jennifer Dooley; Kathy Dulac; Veronica Valz; Tracey Hempstead; Shelly Hitchcox; Meghan Bellavance; Tom Frank

Absent: Gail Wixson

Call to order: The meeting was called to order at 6:03 PM.

Agenda adjustments: None

Approval of minutes: Valz made a motion to accept the minutes of the April 5, 2016 meeting as written; Dooley seconded. All in favor; none opposed. Motion passed.

Friends of the Library report: Hitchcox reported the Friends are spending money for T-shirts for the summer reading program, supplies and prizes. A FitBit will be the grand prize for the adult summer reading program.

Director's report: On file at library

Highlights:

- stats continue to go up over same period last year;
- lost materials continue to decline;
- library was VERY busy over April break;
- 21 adult programs held in April w/135 attendees;
- library will be having passport to libraries program again;
- Dulac reported there will be a bat workshop for ages 12+;
- 29 children's programs held in April w/322 attendees;
- DCF competition ended in March; voting in April;
- Summer theme is "On Your Mark, Get Set, Read"
- Teen programming is coming along;
- Bookmobile will be at local Farmer's Market 6/9 - 10/20/16
- Cyndy Turmel gave notice; no longer working as program asst. Bellavance is interviewing candidates;
- Bellavance will begin performance reviews. Trustees will have to do hers.
- Funds are 81.12% spent;
- Spending out LSTA grant;
- Computer installation happening on May 5th;
- Unsure if MPL will have anyone attending VLA annual conference;
- Dulac recently attended a Vermont Early Literacy Initiative (VELI) – Science/Technology/Engineering/Math (STEM) workshop.

Review purchase orders: PO #51744-51765 were reviewed and signed off by Trustees.

Treasurer's report: Valz reported she had deposited material replacement funds.

Old business: Update on potential library hour reduction due to FY 2017

New business: Trustees will not hold a meeting in July, 2016.

Next meeting: The next meeting will be held at 6:00 PM on Tuesday, June 7, 2016 in the library.

Adjournment: Hempstead made a motion to adjourn; Frank seconded. All in favor; none opposed. Meeting was adjourned at 7:20 PM.